Staying COVID-19 Secure in 2020

We confirm we have complied with the government’s guidance on managing the risk of COVID-19

FIVE STEPS TO SAFER WORKING TOGETHER

- We have carried out a **COVID-19 risk assessment** and shared the results with the people who work here
- We have **cleaning, handwashing and hygiene procedures** in line with guidance
- We have taken all reasonable steps to help people work from home
- We have taken all reasonable steps to maintain a **2m distance** in the workplace
- Where people cannot be 2m apart, we have done everything practical to manage transmission risk

Employer ____________________________  Date __________________

Who to contact: _______________________ Your Health and Safety Representative
(or the Health and Safety Executive at www.hse.gov.uk or 0300 003 1647)